

BoD Meeting	Date: 9-27-09
	Time: 18:30 PM – 19:30 PM
	1336 Knotts Haven loop the Debbie Kessel residence
Meeting called by: Connie Parson	Type of meeting: BOD
Facilitator: Connie Parson	Note taker: Jason Hentz
Timekeeper: Debbie Kessel	Attendees: Connie Parson, Debbie Kessel, Randall Mungo, Laura Murray, Jason Hentz

Minutes

Agenda item:	Meeting called to order
Presenter:	Connie Parsons
Discussion:	Welcoming of the new board members Laura Murray and Jason Hentz
Motion made by:	Motion to start the BOD meeting made by Randal Mungo
Motion second by:	Debbie Kessel
Conclusions:	
Action items:	<ul style="list-style-type: none"> • •
Person responsible:	
Deadline:	

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Agenda item:	Election of new officers of Board of Directors
Presenter:	Debbie Kessel
Discussion:	President, Secretary, and Board Member at large needed to be filled.
Motion made by:	Debbie Kessel Nominated Connie Parson for President, Jason Hentz for secretary, Laura Murray for Board Member at Large
Motion second by:	Randal Mungo
Conclusions:	Election of officers as follows: Connie Parson: President Debbie Kessel: Vice President Jason Hentz: Secretary Randall Mungo: Treasurer Laura Murray: Board Member at Large
Action items:	<ul style="list-style-type: none"> •
Person responsible:	
Deadline:	

Agenda item:	Newsletter
Presenter:	Connie Parson
Discussion:	<p>Newsletter articles need to be in to Jeanette Munnett on October 15, for newsletter to go out on October 23.</p> <p>Discussion about article on traffic circle. Randall Mungo thought since he worked for the DOT would be a conflict of interest, will get information to Connie and she will write it. DOT is working on a solution to the traffic issues at the entrance to the neighborhood. No date for completion has been set at this time</p> <ul style="list-style-type: none"> • Halloween Patrol: Randal Mungo will be working with the Sheriffs Dept. for Halloween patrol probably two deputies for three hours on Halloween. This is a volunteer basis, and at present no one has signed off on it. <p>Discussed missing cat letter sent by Home owner. Debbie will forward this to Laura Murray and she will write an article for the newsletter. Similar to the article in the last newsletter regarding dogs.</p>
Motion made by:	
Motion second by:	
Conclusions:	<p>Laura Murray: Cat Letter Connie Parson: Traffic Circle Halloween Deputy: Randall Mungo</p>
Action items:	•
Person responsible:	
Deadline:	October 15, 2009
Agenda item:	Barking dogs
Presenter:	Debbie Kessel
Discussion:	<p>Debbie discussed how many barking dogs there are in the neighborhood, and that it is in our covenants. Discussed if violation letter could be sent. Randall Mungo stated the only way a letter could be sent is if someone complained.</p>
Motion made by:	
Motion second by:	
Conclusions:	

Action items:	•
Person responsible:	
Deadline:	
Agenda item:	Pear Trees
Presenter:	Debbie Kessel
Discussion:	<ul style="list-style-type: none"> • A homeowner brought to her attention that the pear trees at the entrance to the neighborhood are blocking some of the street lights. The board will pay attention at which trees are blocking the street lights. ? if county would trim trees, or if we would have our landscaper do it . Randall will check with the landscaper the cost of trimming the trees. • Also discussed was Connie needs to contact Greg Garrett if he is still interested in being head of the landscaping committee. She will e-mail him.
Motion made by:	
Motion second by:	
Conclusions:	
Action items:	•
Person responsible:	
Deadline:	
Agenda item:	Communication
Presenter:	Connie Parson
Discussion:	<p>Discussed how we would communicate issues. Urgent issues will be done via cell phone, if decision can not wait until next board meeting.</p> <p>E-mail board of things to be put on the agenda.</p> <p>Once day is chosen for our monthly meeting, we will give Jon Outlaw the dates of our meetings. If home owner contacts him, if it is not urgent, Jon will tell them he will inform the board and it will be discussed at the next board meeting (he will give them the dates) and he will get back to them after the meeting.</p> <p>Board members exchanged cell phones and e-mails.</p> <p>Connie will contact Patrick our web master to update the</p>

	<p>board@longspond.org site.</p> <p>Randall also brought up that one person should be in contact with Jon Outlaw. He felt it should be the President. All board members agreed.</p>
Motion made by:	
Motion second by:	
Conclusions:	
Action items:	•
Person responsible:	
Deadline:	
Agenda item:	Crime Watch
Presenter:	Debbie Kessel, Connie Parson
Discussion:	<p>Discussion regarding notifying crime watch of 3 car break in's on Knotts Haven Loop . Also, increased crime with women being attacked at the Red Bank WalMart.</p> <p>The board would like to invite Matt Bullard the head of crime watch to our meeting to have an update from him and see what we can do to assist him.</p> <p>.</p> <p>Jason also spoke with Capt. Mark Jones about the possible attacks on single women at Wal-Mart at night. He has not heard of this and related that the biggest problem that they have is shoplifting and CDV (criminal domestic violence) this involves husbands and wives or couples that co-exists in the same residence</p>
Motion made by:	
Motion second by:	
Conclusions:	Jason Hentz will be contacting Matt Bullard 356-6930 to assist him with the crime watch
Action items:	•
Person responsible:	
Deadline:	
Agenda item:	Web site for William Douglas
Presenter:	Debbie Kessel
Discussion:	We have found that the web site for WM Douglas is difficult to navigate. Jon Outlaw has offered to give the board members training on how to use the site proficiently and will give us the ability to answer any questions home owners have regarding the use of the site.

Motion made by:	
Motion second by:	
Conclusions:	Debbie Kessel will contact Jon and set up a time when he can meet with the board to give us this education.
Action items:	•
Person responsible:	
Deadline:	
Agenda item:	Street name change
Presenter:	Connie Parson
Discussion:	It has been brought to the board's attention that a home owner on Knotts Haven Trail is circulating a petition to change the name of Knotts Haven Trail to Walker's Run. Several homeowners are upset over this, including two board members who live on the street. Randall stated that the streets are owned by the county and any homeowner can petition for a name change .
Motion made by:	
Motion second by:	
Conclusions:	Connie will contact Jon Outlaw regarding the legality of this, and if the HOA needed to be notified. The board may send a letter to this homeowner acknowledging the circulation of the petition, and invite her to the next board meeting.
Action items:	•
Person responsible:	
Deadline:	
Agenda item:	HOA notebook, Christmas Quarterly HOA Meeting, Yellow sign for taxes.
Presenter:	Randall Mungo
Discussion:	Randall discussed developing a notebook with instructions and how to do things. This will make an easier transition when a new board takes over. Things included would be when newsletters come out, quarterly board meetings, Christmas gathering, Garage sale, Picnic ect. All board members thought this was a great idea. Randall also discussed we needed to pick a date for the December quarterly HOA meeting. This is at Christmas and what type of food we want. Debbie Kessel discussed their seemed to be a lot of food wasted.

	<p>Taxes: Randall stated that the mix up was due to the county having the wrong address. This has been corrected and the taxes have been paid.</p> <ul style="list-style-type: none"> • We will begin talks with the church about the cost of using their building and if a agreement can't be reached we will start looking at other options such as community centers.
Motion made by:	
Motion second by:	
Conclusions:	
Action items:	•
Person responsible:	
Deadline:	

Next meeting: Sunday: October 11, 2009 6:30 at Debbie Kessels house.

Meeting adjourned.